



**VICE-CHAIR OF THE WORLD  
LEISURE ORGANIZATION  
BOARD OF DIRECTORS**



**CALL FOR NOMINATIONS**

The World Leisure Organization seeks nominations and applications from individuals to serve as its Vice-Chair for the period 2023-2025. In what is a voluntary position, the Vice-Chair's primary role is to work with the members of the Board of Directors and the Chief Operating Officer and is responsible for assisting the Chair with their responsibilities.

The World Leisure Organization was founded in 1952 as a non-profit, non-governmental association of persons and organizations from throughout the world. The WLO promotes leisure as integral to social, cultural, economic, and sustainable environmental development. We are committed to enlarging choice, affirming, and enriching cultural identities, activating the human spirit and promoting sustainable and well distributed economic growth through leisure.

Want to know more about the organization? Visit [www.worldleisure.org](http://www.worldleisure.org).

## Duties and Responsibilities.

The primary role of the Board Vice-Chair is to work with the members of the Board of Directors and the Chief Operating Officer and is responsible for assisting the Chair with their responsibilities.

The Vice-Chair will be Chair's deputy person and will need to take the following duties and responsibilities during the Chair's absence or in negotiation with the Chair:

- to chair all Board, Executive and General Meetings using Robert's Rule of Order as a guide
- to provide leadership in achieving WLO's vision through prudent strategies and planning initiatives
- to maintain the integrity of the organization
- to represent the organization at international forums and meetings

- in consultation with the Chief Operating Officer (COO) and the Secretariat set the meeting agendas for each Board and Executive Committee meetings
- to support negotiations with external partners, affiliates, and other potential members of the WLO family
- to create a collegial atmosphere for the conduct of meetings and with associations and affiliates
- to oversee the evaluation of Board members, COO, and organization's effectiveness in meeting its goals and objectives
- to provide oversight and stewardship of the fiscal resources of the organization
- to serve as a primary public facilitator through the initiation and networking of international partners
- to report to the Board on important matters that arise in the execution of their responsibilities as a leader of WLO and gaining approval from the board
- to serve as a primary spokesperson for the organization.

Specific responsibilities relating to the development of the Organization will be allocated from time to time to the Vice-Chair.

## Skills and Experience.

Apart from Board Member characteristics criteria (see Annex), the position of Vice-Chair of the World Leisure Organization Board of Directors shall require:

- knowledge, skills, disposition and enthusiasm to provide leadership for the organization and successfully to carry out duties and responsibilities
- membership in good standing in the World Leisure Organization at the time of nomination
- knowledge of Robert's Rules of Order
- commitment to the work of the organization
- time and energy to contribute fully to its work
- ability to promote positive relationships among Board Members
- forward thinking and proactive behavior to create an environment for future change

- inspiring and energetic in the application of leadership
- ability to build on the strengths and successes of the organization

## Remuneration.

The position carries no salary, but travel and lodging funds may be available for selected projects. No stipend is provided.

## Appointment and Term.

The Board Vice-Chair is drawn from the WLO Premium membership and will be elected by the Board of Directors for a term of three (3) years (2023-2025) both as Vice-Chair and as a member of the Board. An existing Vice-Chair is eligible to be nominated for re-election for up to two additional three (3) year terms.

## Expressions of Interest.

Expressions of Interest should be sent to [secretariat@worldleisure.org](mailto:secretariat@worldleisure.org) as e-mail attachments in PDF File, no later than **Tuesday, November 8<sup>th</sup>, 2022**, and will include:

1. Completed and signed **Nomination Form**, by **either** the Nominee or a Nominator.
2. **Cover letter** drafted by **either** the Nominee or the Nominator, which gives support to the nomination stating interest in the position and describing special qualifications.
3. **Full CV or Résumé** of the Nominee.
4. The **names of two persons** familiar with the nominee's professional and/or voluntary work (**please use the provided template**).
5. Please state "2022\_CALL FOR NOMINATIONS\_VICECHAIR\_NAME\_SURNAME" in the email subject.

## Deadline.

All nominations must be received by the Secretariat **no later than Tuesday, November 8<sup>th</sup>, 2022**. **Incomplete applications** or those received **after the deadline** date are considered to be

INVALID and **WILL NOT be accepted.**

## **Annex: Board Member characteristics needed for the 2023-2025 term.**

In accordance with the World Leisure By-Laws, it is determined that for the 2023-2025 term, the Organization needs a diverse Board in terms of background, gender and geography, and an influential Board in terms of Members' abilities, both individually and collectively, to influence international organizations responsible for developing and implementing policies in the leisure field.

Thus, suitable candidates should:

- a. hold a degree (BSc or BA) or a postgraduate (MSc, MA or PhD/EdD) in leisure studies or in a related field
- b. be in a position of influence in their professional field
- c. reflect professional experience in the leisure industry or academic experience in leisure studies (at least 5 years)
- d. reflect leisure industry or academic research experience and provide evidence of relevant leisure or industry-based publications
- e. be a member of other related organization is desirable
- f. have an understanding and appreciation of diverse cultures
- g. knowledge of nonprofit organizations is desirable
- h. have knowledge of fund-raising processes and/or access to fund-raising opportunities
- i. have an interest in improving professional standards in leisure and developing a career path for individuals in the field
- j. commit time to their Board responsibilities by attending online and onsite annual meetings

- k. contribute towards achieving the aims and objectives of World Leisure Organization during their period in office
- l. be able to think strategically and to contribute to the sustainability and growth of the World Leisure Organization
- m. be in a position to help World Leisure Organization increase its influence among national and international organizations in the leisure field