



**TREASURER OF THE WORLD  
LEISURE ORGANIZATION  
BOARD OF DIRECTORS**



**CALL FOR NOMINATIONS**

The World Leisure Organization seeks nominations from individuals to serve as its Treasurer for the period 2023-2025. In what is a voluntary position, the Treasurer is responsible for a general overview of the financial affairs of the organization in accordance with its Constitution and Bylaws.

The WLO promotes leisure as integral to social, cultural, economic, and sustainable environmental development. We are committed to enlarging choice, affirming, and enriching cultural identities, activating the human spirit, and promoting sustainable and well distributed economic growth through leisure.

Want to know more about the organization? Visit [www.worldleisure.org](http://www.worldleisure.org)

## Duties and Responsibilities.

- Provide leadership for the overall financial affairs of the Organization, making recommendations to the Executive Committee and Board on policy and program development on financial affairs, ensuring that WLO has appropriate financial management systems to enable it to conduct its activities
- Collaborate with the COO for the elaboration of the Strategic Plan of the organization from a financial point of view
- Elaborate, working closely with the COO, the annual budget
- Manage the annual audit of the books by a certified firm of accountants, and submit the report to the Board
- Execute Board approved policies and programs on their specific charge
- Supervise the financial statements of the organization, controlling the issue of the main invoices, the installments made, and the procedure followed in the most important acquisitions
- Present the interim financial statements and the annual budget to the Executive Committee, the Board and the General Annual Meeting

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World Leisure Organization is a non-profit organization registered in the State of New York  
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- The Treasurer will be member of the Board, the Executive Committee and Chair of the Financial Committee of the organization

## Candidate Qualifications.

Apart from Board Member characteristics criteria (see Annex), the position of Treasurer of the World Leisure Organization Board of Directors shall require:

- **Skills:** vision, foresight, creativity, inspiration, commitment, excellent management, interpersonal communication, fluency in English and willingness to communicate in other languages, work effectively with other officers, policy development, planning, analysis, a willingness to be accountable for achieving results with integrity, transparency, rigor, and respect of the WLO's values.
- **Management:** good management and budgeting skills, accountable, good understanding of not-for-profit operations, good financial skills.
- **Knowledge of** international affairs, organizational planning, finance and financial accounting, management accounting and fundraising strategies.
- **Experience in** managing projects from a finance point of view with extensive, varied and relevant leadership.
- **Terminal degree desired:** hold a degree (BSc) or a postgraduate degree (MSc or PhD).

## Remuneration.

The position is voluntary and carries no financial remuneration or salary, but travel and lodging funds are routinely available for approved projects. No stipend is provided.

## Appointment and Term.

The Treasurer is drawn from WLO Premium membership and is elected by the Board of Directors for a term of three (3) years (2023-2025) both as Treasurer and as a member of the Board. An existing treasurer is eligible to be nominated for reelection for up to two additional three (3) year terms.

## Expressions of Interest.

Expressions of Interest should be sent to [secretariat@worldleisure.org](mailto:secretariat@worldleisure.org) as e-mail attachments in PDF File, no later than **Tuesday, November 8<sup>th</sup>, 2022**, and will include:

1. Completed and signed **Nomination Form**, by **either** the Nominee or a Nominator.
2. **Cover letter** drafted by **either** the Nominee or the Nominator, which gives support to the nomination stating interest in the position and describing special qualifications.
3. **Full CV or Résumé** of the Nominee.
4. The **names of two persons** familiar with the nominee's professional and/or voluntary work (**please use the provided template**).
5. Please state "**2022\_CALL FOR NOMINATIONS\_TREASURER\_NAME\_SURNAME**" in the email subject.

## Deadline.

All nominations must be received by the Secretariat **no later than Tuesday, November 8<sup>th</sup>, 2022.**

**Incomplete applications** or those received **after the deadline** date are considered to be INVALID and **WILL NOT be accepted.**

## **Annex: Board Member characteristics needed for the 2023-2025 term**

In accordance with the World Leisure By-Laws, it is determined that for the 2023-2025 term, the Organization needs a diverse Board in terms of background, gender and geography, and an influential Board in terms of Members' abilities, both individually and collectively, to influence international organizations responsible for developing and implementing policies in the leisure field.

Thus, suitable candidates should:

- a. hold a degree (BSc or BA) or a postgraduate (MSc, MA or PhD/EdD) in leisure studies or in a related field
- b. be in a position of influence in their professional field
- c. reflect professional experience in the leisure industry or academic experience in leisure studies (at least 5 years)
- d. reflect leisure industry or academic research experience and provide evidence of relevant leisure or industry-based publications
- e. be a member of other related organization is desirable
- f. have an understanding and appreciation of diverse cultures
- g. knowledge of nonprofit organizations is desirable
- h. have knowledge of fund-raising processes and/or access to fund-raising opportunities
- i. have an interest in improving professional standards in leisure and developing a career path for individuals in the field
- j. commit time to their Board responsibilities by attending online and onsite annual meetings
- k. contribute towards achieving the aims and objectives of World Leisure Organization during their period in office
- l. be able to think strategically and to contribute to the sustainability and growth of the World Leisure Organization

- m. be in a position to help World Leisure Organization increase its influence among national and international organizations in the leisure field