

VICE-CHAIR of the WORLD LEISURE ORGANIZATION BOARD OF DIRECTORS

CALL FOR NOMINATIONS

The World Leisure Organization seeks nominations and applications from individuals to serve as its Vice-Chair for the period 2020-2022. In what is a voluntary position, the Vice-Chair's primary role is to work with the members of the Board of Directors and the Chief Operating Officer and is responsible for assisting the Chair with his/her responsibilities.

The World Leisure Organization was founded in 1952 as a non-profit, non-governmental association of persons and organizations from throughout the world. The WLO promotes leisure as integral to social, cultural, economic and sustainable environmental development. We are committed to enlarging choice, affirming and enriching cultural identities, activating the human spirit and promoting sustainable and well distributed economic growth through leisure.

Want to know more about the organization? Visit www.worldleisure.org.

Duties and Responsibilities

The primary role of the Board Vice-Chair is to work with the members of the Board of Directors and the Chief Operating Officer and is responsible for assisting the Chair with his/her responsibilities.

The Vice-Chair will be Chair's deputy person and will need to take the following duties and responsibilities during the Chair's absence or in negotiation with the Chair:

- to chair all Board, Executive and General Meetings using Roberts Rule of Order as a guide;
- to provide leadership in achieving WLO's vision through prudent strategies and planning initiatives;
- to maintain the integrity of the organization;
- to represent the organization at international forums and meetings;
- in consultation with the Chief Operating Officer (COO) and the Secretariat set the meeting agendas for each Board and Executive Committee meetings;
- to support negotiations with external partners, affiliates and other potential members of the WLO family;
- to create a collegial atmosphere for the conduct of meetings and with associations and affiliates;
- to oversee the evaluation of Board members, COO and organization's effectiveness in meeting its goals and objectives;
- to provide oversight and stewardship of the fiscal resources of the organization;
- to serve as a primary public facilitator through the initiation and networking of international partners;
- to report to the Board on important matters that arise in the execution of his/her

- responsibilities as a leader of WLO and gaining approval from the board; and
- to serve as a primary spokesperson for the organization.

Specific responsibilities relating to the development of the Organization will be allocated from time to time to the Vice-Chair.

Skills and Experience

Apart from Board Member characteristics criteria (see Annex), the position of Vice-Chair of the World Leisure Organization Board of Directors shall require:

- knowledge, skills, disposition and enthusiasm to provide leadership for the organization and successfully to carry out duties and responsibilities
- membership in the World Leisure Organization at the time of nomination
- knowledge of Robert's Rules of Order
- commitment to the work of the organization
- time and energy to contribute fully to its work
- ability to promote positive relationships among Board Members
- forward thinking and proactive behavior to create an environment for future change
- inspiring and energetic in the application of leadership
- ability to build on the strengths and successes of the organization

Remuneration

The position carries no salary, but travel and lodging funds may be available for selected projects. No stipend is provided.

Appointment and Term

The Board Vice-Chair is drawn from the WLO membership and will be elected by the Board of Directors for a term of three (3) years (2020-2022) both as Vice-Chair and as a member of the board. An existing Vice-Chair is eligible to be nominated for re-election for up to two additional three (3) year terms.

Expressions of Interest

Expressions of Interest should be sent to secretariat@worldleisure.org as e-mail attachments in PDF File, no later than **Friday, 7th February 2020** and will include:

- Completed and signed **Nomination Form**, by either the Nominee or a Nominator.
- Cover letter** drafted by either the Nominee or the Nominator, which gives support to the nomination stating interest in the position and describing special qualifications.
- Full CV or Résumé** of the Nominee.
- The **names of two persons** familiar with the nominee's from professional and/or voluntary work (please use the provided template).
- Please state "2020_CALL FOR NOMINATIONS_POSITION_NAME_SURNAME" in the email subject.

Deadline

All nominations must be received by the Secretariat **no later than Friday, 7th February 2020.**

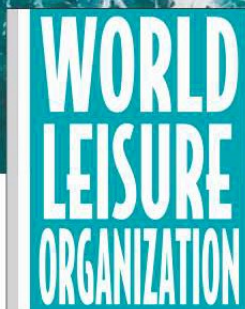
Incomplete applications or those received **after the deadline** date are considered to be INVALID and **WILL NOT be accepted.**

Annex: Board Member characteristics needed for the 2020-2022 term

In accordance with the World Leisure By-Laws, it is determined that for the 2020-2022 term, the Organization needs a diverse Board in terms of background, gender and geography, and an influential Board in terms of Members' abilities, both individually and collectively, to influence international organizations responsible for developing and implementing policies in the leisure field.

Thus, suitable candidates should:

- a. hold a degree (BSc or BA) or a post graduate (MSc, MA or PhD/EdD) in leisure studies or in a related field
- b. be in a position of influence in their professional field
- c. reflect professional experience in the leisure industry or academic experience in leisure studies (at least 5 years)
- d. reflect leisure industry or academic research experience and provide evidence of relevant leisure or industry based publications
- e. be a member of other related organization is desirable
- f. have an understanding and appreciation of diverse cultures
- g. knowledge of nonprofit organizations is desirable
- h. have knowledge of fund-raising processes and/or access to fund-raising opportunities
- i. have an interest in improving professional standards in leisure and developing a career path for individuals in the field
- j. commit time to their Board responsibilities by attending online and onsite annual meetings
- k. contribute towards achieving the aims and objectives of World Leisure Organization during their period in office
- l. be able to think strategically and to contribute to the sustainability and growth of the World Leisure Organization
- m. be in a position to help World Leisure Organization increase its influence among national and international organizations in the leisure field



NOMINATION FORM FOR 2020 – 2022

WLO OPEN POSITIONS

Mark with an X the position(s) you are interested in:

Chair
Vice-Chair
Treasurer

NAME OF NOMINEE or SELF NOMINEE (please type or print clearly)

Name and Surname:

Address:

Email:

Phone:

Signature:

NAME OF NOMINATOR, if any (please type or print clearly)

Name and Surname:

Address:

Email:

Phone:

Signature:



WORLD LEISURE ORGANIZATION

Call for nominations

Two persons familiar with the nominee's professional and/or voluntary work

1. Name:

Affiliation:

2. Name:

Affiliation: