



**WORLD
LEISURE
ORGANIZATION**

**TREASURER of the
WORLD LEISURE
ORGANIZATION
BOARD OF DIRECTORS**

CALL FOR NOMINATIONS

The World Leisure Organization seeks nominations from individuals to serve as its Treasurer for the period 2020-2022. In what is a voluntary position, the Treasurer is responsible for a general overview of the financial affairs of the organization in accordance with its Constitution and Bylaws.

The WLO promotes leisure as integral to social, cultural, economic and sustainable environmental development. We are committed to enlarging choice, affirming and enriching cultural identities, activating the human spirit and promoting sustainable and well distributed economic growth through leisure.

Want to know more about the organization? Visit www.worldleisure.org

Duties and Responsibilities

- Provide leadership for the overall financial affairs of the Organization, making recommendations to the Executive Committee and Board on policy and program development on financial affairs, ensuring that WLO has appropriate financial management systems to enable it to conduct its activities
- Collaborate with the COO, for the elaboration of the Strategic Plan of the organization, from a financial point of view
- Elaborate, working closely with the COO, the annual budget
- Manage the annual audit of the books by a certified firm of accountants, and submit the report to the Board
- Execute board approved policies and programs on his/her specific charge
- Supervise the financial statements of the organization, controlling the issue of the main invoices, the installments made, and the procedure followed in the most important acquisitions
- Present the interim financial statements and the annual budget to the Executive Committee, the Board and the General Annual Meeting
- The Treasurer will be member of the Board, the Executive Committee and Chair of the Financial Committee of the organization

Candidate Qualifications

Apart from Board Member characteristics criteria (see Annex), the position of Treasurer of the World Leisure Organization Board of Directors shall require:

- **Skills:** vision, foresight, creativity, inspiration, commitment, excellent management, interpersonal communication, fluency in English and willingness to communicate in other languages, work effectively with other officers, policy development, planning, analysis, a willingness to be accountable for achieving results with integrity, transparency, rigor and respect of the WLO's values.
- **Knowledge of:** international affairs, organizational planning, finance and financial accounting, management accounting and fundraising strategies.

- **Experience in:** managing projects from a finance point of view extensive, varied and relevant leadership.
- **Terminal degree desired:** hold a degree (BSc) or a post graduate (MSc or PhD).

Remuneration

The position is a voluntary one and carries no financial remuneration or salary, but travel and lodging funds are routinely available for approved projects. No stipend is provided.

Appointment and Term

The Treasurer is drawn from WLO membership and is elected by the Board of Directors for a term of three (3) years (2020-2022) both as Treasurer and as a member of the Board. An existing treasurer is eligible to be nominated for reelection for up to two additional three (3) year terms.

Expressions of Interest

Expressions of Interest should be sent to secretariat@worldleisure.org as e-mail attachments in PDF File, no later than **Friday, 7th February 2020** and will include:

1. Completed and signed **Nomination Form**, by either the Nominee or a Nominator.
2. **Cover letter** drafted by either the Nominee or the Nominator, which gives support to the nomination stating interest in the position and describing special qualifications.
3. **Full CV or Résumé** of the Nominee.
4. The **names of two persons** familiar with the nominee's professional and/or voluntary work (please use the provided template).
5. Please state "2020_CALL FOR NOMINATIONS_POSITION_NAME_SURNAME" in the email subject.

Deadline

All nominations must be received by the Secretariat **no later than Friday, 7th February 2020.**

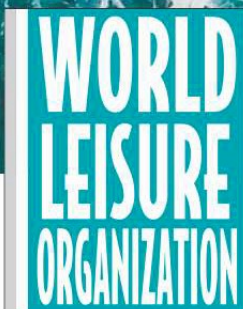
Incomplete applications or those received **after the deadline** date are considered to be INVALID and **WILL NOT be accepted.**

Annex: Board Member characteristics needed for the 2020-2022 term

In accordance with the World Leisure By-Laws, it is determined that for the 2020-2022 term, the Organization needs a diverse Board in terms of background, gender and geography, and an influential Board in terms of Members' abilities, both individually and collectively, to influence international organizations responsible for developing and implementing policies in the leisure field.

Thus, suitable candidates should:

- a. hold a degree (BSc or BA) or a post graduate (MSc, MA or PhD/EdD) in leisure studies or in a related field
- b. be in a position of influence in their professional field
- c. reflect professional experience in the leisure industry or academic experience in leisure studies (at least 5 years)
- d. reflect leisure industry or academic research experience and provide evidence of relevant leisure or industry based publications
- e. be a member of other related organization is desirable
- f. have an understanding and appreciation of diverse cultures
- g. knowledge of nonprofit organizations is desirable
- h. have knowledge of fund-raising processes and/or access to fund-raising opportunities
- i. have an interest in improving professional standards in leisure and developing a career path for individuals in the field
- j. commit time to their Board responsibilities by attending online and onsite annual meetings
- k. contribute towards achieving the aims and objectives of World Leisure Organization during their period in office
- l. be able to think strategically and to contribute to the sustainability and growth of the World Leisure Organization
- m. be in a position to help World Leisure Organization increase its influence among national and international organizations in the leisure field



NOMINATION FORM FOR 2020 – 2022

WLO OPEN POSITIONS

Mark with an X the position(s) you are interested in:

Chair
Vice-Chair
Treasurer

NAME OF NOMINEE or SELF NOMINEE (please type or print clearly)

Name and Surname:

Address:

Email:

Phone:

Signature:

NAME OF NOMINATOR, if any (please type or print clearly)

Name and Surname:

Address:

Email:

Phone:

Signature:



WORLD LEISURE ORGANIZATION

Call for nominations

Two persons familiar with the nominee's professional and/or voluntary work

1. Name:

Affiliation:

2. Name:

Affiliation:

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